

**PART – S**  
**(See Schedule – III, PART – D)**

<b>(a)</b>	<b>Procedure for Awarding Marks in an interview for the Post of Peon/Usher/Chowkidar/Safai Karamchari/Mali etc.</b>		
	<b>Sl. No.</b>	<b>Description of the Field</b>	<b>Marks</b>
	(i)	Educational Qualification	5 marks
	(ii)	Experience	5 marks
	(iii)	Interview/Personality Test	10 marks
	<b>Please Note:</b>		
	(i)	Experience for all the Class-IV posts shall be taken into consideration, if the attested copies of the experience certificates have been attached with the application form	
	(ii)	For the post of Peon/Chowkidar, the experience as Class-IV and Cook in any government body/private sector and as a Clerk of any Advocate or any equivalent post shall also be taken into consideration.	
	(iii)	For the post of <i>Chowkidar</i> , the experience as Ex-serviceman and as a <i>Chowkidar</i> in any government/semi-government or private sector shall be taken into consideration	
	(iv)	For the post of <i>Safai Karamchari</i> , the experience as <i>Safai Karamchari</i> shall be taken into consideration.	
	(v)	For the post of Usher, experience as Class – IV in High Court shall be taken into consideration.	
	(vi)	For the post of Mali, experience as Mali, Gardner or on any higher post in the field shall be taken into consideration.	
	(vii)	For the post of Cook-cum-Attendant and Cook-cum- Chowkidar, any experience as Cook shall be taken into consideration	
<b>(b)</b>	<b>Criterion for awarding marks for Educational Qualifications</b>		
	<b>Sl. No.</b>	<b>Description of the Field</b>	<b>Marks to be awarded</b>
	(i)	Matriculate or equivalent	3 marks
	(ii)	Matriculate or equivalent with first division	4 marks
	(iii)	+2 or equivalent and above	5 marks
<b>(c)</b>	<b>Criterion for awarding marks for Experience</b>		

<b>Sl. No.</b>	<b>Experience</b>	<b>Marks to be awarded</b>
(i)	One year	½ mark
(ii)	Two years	1 mark
(iii)	Three years	1½ mark
(iv)	Four years	2 marks
(v)	Five years	2½ marks
(vi)	Six years	3 marks
(vii)	Seven years	3½ marks
(vii)	Eight years	4 marks
(ix)	Nine years	4½ marks
(x)	Ten years and above	5 marks