

HIGH COURT OF HIMACHAL PRADESH AT SHIMLA

No.HHC/Admn.3(55)/2012- Dated, Shimla the 26th November, 2018.

ADVERTISEMENT NOTICE

The High Court of Himachal Pradesh invites online applications from the eligible desirous candidates for filling up the following existing/anticipated and few future vacancies of Class-III and Class-IV in all the Civil & Sessions Divisions in the State of Himachal Pradesh :-

Sr. No.	Name of the Post(s)	Number of vacancies	Pay Band & Grade Pay	Qualification
1.	Clerk (Class-III)	On regular basis: 22 (Twenty Two) 11 clear-cut (i.e. 7 UR, 2 SC and 2 OBC) & 11 anticipated (i.e. 6 UR, 3 OBC and 2 PH) On contract basis: 9 (Nine) clear-cut (6 UR, 1 SC, 1 ST & 1 OBC)	Rs.5910-20200 plus Grade pay Rs.1900/-with initial start of Rs.7810/- per month. & Rs.5910-20200 plus Grade pay Rs.1900/- on fixed contractual emoluments i.e. minimum of the pay band + Grade Pay per month.	Possessing Graduation degree from a recognized University.
2	Stenographer-Gr.-III (Steno-typist) (Class-III)	6 (Six) i.e. 6 clear-cut (UR)	Rs.5910-20200 + Grade pay Rs.2000/-with initial start of Rs.8240/- per month.	Possessing Graduation degree from a recognized University and having speed of 80 W.P.M. in English Stenography and typing speed in English at 40 W.P.M. on computers.
3	Judgment Writer (On Contract basis) (Class-III)	21 (Twenty One) i.e. 14 UR, 3 SC and 4 OBC clear cut	Rs.5910-20200 + Grade pay Rs.2000/- on fixed contractual emoluments.	Possessing Graduation degree from a recognized University and having speed of 80 W.P.M. in English Stenography and typing speed in English at 40 W.P.M. on computers.
4	Junior Office Assistant (IT) (On Contract basis) (Class-III)	2 clear-cut (UR)	Rs.5910-20200 + Grade pay Rs.1950/- on fixed contractual emoluments i.e. minimum of the pay band + Grade Pay, per month.	Possessing degree of: B. Tech./MCA/ B.Sc. (IT)/ PGDCA or equivalent OR +2 or equivalent qualification +BCA (Bachelor of Computer Application)/ DCA (Diploma in Computer Application)/ OR

Sr. No.	Name of the Post(s)	Number of vacancies	Pay Band & Grade Pay	Qualification																		
				I.T.I diploma in Computers equivalent diploma in Information Technology or Computers with two years experience as System Assistant or Computer Desktop Engineer or on higher post in the field of computers and having basic knowledge in computers like operating the computers, windows and Linux Operating Systems and typing out and taking print outs etc..																		
5.	Process Server (Class-IV)	19 (Nineteen) 9 Clear-cut (i.e. 5 UR, 3 SC and 1 OBC) & 10 anticipated (i.e. 5 UR, 2 SC and 3 OBC) <u>On Contract basis</u> 1 (one) (UR) Division wise break-up : <table border="1" data-bbox="565 1481 954 2206"> <tr> <td data-bbox="565 1481 711 1542">Bilaspur</td> <td data-bbox="711 1481 954 1542">2 clear-cut (1UR & 1 SC)</td> </tr> <tr> <td data-bbox="565 1542 711 1604">Chamba</td> <td data-bbox="711 1542 954 1604">1 anticipated (OBC)</td> </tr> <tr> <td data-bbox="565 1604 711 1666">Hamirpur</td> <td data-bbox="711 1604 954 1666">1 anticipated (UR)</td> </tr> <tr> <td data-bbox="565 1666 711 1768">Kangra</td> <td data-bbox="711 1666 954 1768">1 Clear-cut (UR) 2 anticipated 1UR & 1 OBC)</td> </tr> <tr> <td data-bbox="565 1768 711 1803">Mandi</td> <td data-bbox="711 1768 954 1803">1 clear-cut (SC)</td> </tr> <tr> <td data-bbox="565 1803 711 1892">Shimla</td> <td data-bbox="711 1803 954 1892">1 clear-cut (UR) 2 anticipated (1 UR & 1 OBC)</td> </tr> <tr> <td data-bbox="565 1892 711 2080">Solan</td> <td data-bbox="711 1892 954 2080">2 clear-cut (1 UR & 1 OBC) 2 anticipated (1 UR & 1 SC) 1 on contract (UR)</td> </tr> <tr> <td data-bbox="565 2080 711 2142">Sirmaur</td> <td data-bbox="711 2080 954 2142">2 clear-cut (1 UR & 1 SC)</td> </tr> <tr> <td data-bbox="565 2142 711 2206">Una</td> <td data-bbox="711 2142 954 2206">2 anticipated (1 UR & 1 SC)</td> </tr> </table>	Bilaspur	2 clear-cut (1UR & 1 SC)	Chamba	1 anticipated (OBC)	Hamirpur	1 anticipated (UR)	Kangra	1 Clear-cut (UR) 2 anticipated 1UR & 1 OBC)	Mandi	1 clear-cut (SC)	Shimla	1 clear-cut (UR) 2 anticipated (1 UR & 1 OBC)	Solan	2 clear-cut (1 UR & 1 OBC) 2 anticipated (1 UR & 1 SC) 1 on contract (UR)	Sirmaur	2 clear-cut (1 UR & 1 SC)	Una	2 anticipated (1 UR & 1 SC)	Rs.4900-10680 + Grade pay Rs.1400/- & for contractual employees Rs.4900-10680 + Grade pay Rs.1400/- on fixed contractual emoluments i.e. minimum of the pay band + Grade Pay, per month.	Having passed 10+2 examination from the recognized Board.
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The number of vacancies for aforesaid categories may increase or decrease in future, due to administrative exigencies.

The applications are **acceptable only in online mode**. The desirous candidate(s) may use the link provided on our website i.e. <http://hphighcourt.nic.in> at the Tabs '**Recruitment/Results or 'Announcement' on or before its last date i.e. 21.12.2018 upto 11.45 p.m.** The weblink will be activated from 3rd December, 2018 onwards. However, the candidates may create and update their user IDs and passwords etc. in the profile of online recruitment software module.

For detailed information with regard to the **Important Instructions, Rules, Regulations, Syllabus, fee structure and mode of payment etc.**, the candidates are advised to read carefully the relevant information with utmost care which is available at the weblink of the Advertisement Notice on our website before applying in online mode.

The eligible candidates will **ONLY be informed through email and SMS alerts on their registered email IDs and mobile numbers** about the examination schedule etc. besides uploading their list on our website. No separate call letters will be sent in offline mode. Therefore, the candidates are advised to fill-up their correct mobile number(s) while applying online. However, the each candidate must have to bring along the **ADMIT CARD** downloaded from our website, **his/her profile** at the time of appearing in the exams./test as shall be conveyed to him/her.

By Order

(Rajeev Bhardwaj)
Registrar General

Endst.No.HHC/Admn.3(55)/2012-

Dated: 26.11.2018.

Copy forwarded to:-

1. All the District & Sessions Judges in H.P., with a request to get the copy of the aforesaid Advertisement Notice displayed on the Notice Boards of their respective Courts.
2. The NIC Coordinator at High Court. He is requested to upload the above advertisement Notice alongwith its relevant annexures on the High Court website.
3. Notice Board of High Court of Himachal Pradesh, Shimla- 171 001.
4. Shri Vikrant Janartha, Prop. Janartha Advertising, Katiyar Cottage, IInd Floor, Near Local Bus Stand, Sanjauli, Shimla, with a request that the above Advertisement Notice may be got published at the earliest in the Hindi Newspaper '**Amar Ujala (Himachal Edition)**' and also send cutting of the published advertisement to this High Court Registry for the purpose of record and further necessary action.

Registrar General